

Department of Public Health

Dottie-Kay Bowersox, MSA
Public Health Administrator

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Racine, Wisconsin 53403
262-636-9201
262-636-9165 FAX



Website: www.cityofracine.org/Health
Email: publichealth@cityofracine.org

Environmental Health Division
262-636-9203
Community Health Division
262-636-9431
Laboratory Division
262-636-9571

Food Establishment License Application

Make checks payable to "City of Racine."

To pay by credit card, fill out card information on the last page of application if not paying in person.

***There is a 3.95% service fee for credit cards.**

NAME OF LICENSEE (INDIVIDUAL, LLC, CORP, INC, ETC)	ESTABLISHMENT NAME
MAILING ADDRESS	ESTABLISHMENT ADDRESS
CITY, STATE, ZIP CODE	CITY, STATE, ZIP CODE
NAME OF CONTACT, TITLE	NAME OF LOCAL CONTACT IF DIFFERENT, TITLE
CONTACT PHONE NUMBER	ESTABLISHMENT PHONE NUMBER
CONTACT EMAIL ADDRESS	ESTABLISHMENT EMAIL ADDRESS
Are you planning on remodeling? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide construction plans.	

Date Paid:	Receipt #:	Payment Method:
Pre-Inspection Fee:	License Fee:	Total Paid:

(See back for fee schedule)

All establishments shall be required to have appropriate permit(s)/license(s) as described in the City Ordinance. All establishments shall comply with the requirements of the Wisconsin Administrative Code.
The fees for the appropriate permit(s)/license(s) are due and payable before the first issuance of such permit(s)/license(s), and ANNUALLY BEFORE JUNE 30 TH EACH YEAR. Licenses are not transferable between persons or locations. The license fee is not prorated for partial license years. All fees are non-refundable. * OPERATING WITHOUT A PERMIT/LICENSE WILL RESULT IN A PENALTY ACCORDING TO MUNICIPAL AND STATE CODES. *
All establishments may need an inspection before a new permit/license is granted.

SIGNING BELOW INDICATES YOU AGREE TO THE ABOVE TERMS

APPLICANT SIGNATURE

PRINT NAME

DATE OF BIRTH

Retail Food Establishment-Not Serving Meals		
Facility Type	Pre-Inspection Fee	License Fee
Prepackaged/Other	\$115.00	\$120.00
Simple (Final Product in Non-TCS)	\$170.00	\$200.00
Simple TCS	\$225.00	\$200.00
Moderate	\$450.00	\$555.00
Complex Low (>4.5-6.5)	\$550.00	\$825.00
Complex High (>6.5)	\$680.00	\$1,090.00
Ice Cream Truck	N/A	\$120.00
Micro Market (Single Location)	N/A	\$40.00
Micro Markets (Multiple Locations on Same Premises)	N/A	60.00
Retail Food Establishment-Serving Meals		
Facility Type	Pre-Inspection Fee	License Fee
Prepackaged/Other	\$150.00	\$305.00
Mobile Base Without Food Prep	\$150.00	\$210.00
Simple	\$360.00	\$320.00
Moderate	\$540.00	\$570.00
Complex	\$880.00	\$770.00
DPI Schools		
Production Kitchen- Moderate/Complex	N/A	\$485.00
Satellite/Reheat Kitchen	N/A	\$185.00

Credit Card Information: Credit card fee of 3.95% (minimum of \$1.50) applies

CREDIT CARD PAYMENT (MC OR VISA)	EXP DATE
BILLING ZIP CODE	CVV CODE(ON BACK OF CARD)
NAME AS SHOWN ON CARD	